



**STATE OF NEW JERSEY
STATE RECORDS COMMITTEE**

P.O. Box 307, Trenton, NJ 08625-0307, 609.530.3200

www.njarchives.org/links/src.html

**AGENDA
STATE RECORDS COMMITTEE
AUGUST 19, 2004
10:00AM**

Location: New Jersey State Records Center Conference Room
2300 Stuyvesant Avenue
Trenton, NJ 08618-3226
(www.njarchives.org/links/directions.html#RECORDS)

Announcement of Open Public Meeting
Reading of the July 15, 2004 and August 5, 2004 minutes.

I. ADMINISTRATIVE ACTIONS:

- A. Announcement of Approval of Destruction Authorization:** # 57-069 – 57-348
- B. Image Processing System Renewals/Administrative Amendments**

II. OLD BUSINESS:

- A. Retention Schedules:** None
- B. Image Processing System Certification:** None
- C. Other:** Proposed State Records Committee Regulations for Administrative Actions

III. NEW BUSINESS:

- A. Retention Schedules:**
 - 1. Department of Community Affairs** (to be presented by Joseph Falca)
New Jersey Housing and Mortgage Finance Agency
Policy and Community Development
Items 0005-0000 and 0006-0000 only
 - 2. General Retention Schedule** (to be presented by Karen Perry)
State Agencies
Items: 0407-0002 and 1425-0000 through 1425-0003 only
 - 3. Department of State** (to be presented by Karen Perry)
Library of the Blind and Handicapped
Items: 0002-0000 and 0005-0000 through 0007-0000 only
 - 4. Department of Transportation** (to be presented by Vilirie D. Perry)
Division of Quality Management Services
Program Support Services Budget

STATE OF NEW JERSEY
STATE RECORDS COMMITTEE AGENDA AUGUST 19, 2004

B. Image Processing Certifications (to be presented by Daniel Noonan):

- 1. Gloucester County Clerk**
- 2. Hopewell Township**
- 3. Department of Military and Veteran Affairs**
- 4. Department of Personnel**

IV. Other Business: